

Section 26.45: Overall DBE Three-Year Project Goal Methodology

Name of Recipient: The City of Driggs, ID owner of the Driggs-Reed Memorial Airport

Goal Period: FY-2018-2020

DOT-assisted contract amount:	FY-2018	N/A
	FY-2019	N/A
	FY-2020	\$450,000.00
	Total	\$450,00.00

Overall Three-Year Goal: 1.8%, to be accomplished through 0.0% RC and 1.8% RN

Total dollar amount to be expended on DBE's: \$8,100.00 [multiply goal % x DOT-assisted amount]

Describe the Number and Type of Contracts that the airport anticipates awarding:

Contracts Fiscal Year #1

1. Master Plan Update – No DBE Goal because it is under \$250,000

Contracts Fiscal Year #2

1. Land Acquisition – No DBE Goal

Contracts Fiscal Year #3

1. Pavement Maintenance - \$450,000

Market Area: The entire state of Idaho was used as the market area given the proposed scope of the anticipated project in Fiscal Year 2017. This represents the area in which the sponsor will spend a substantial majority of its contract dollars.

Step 1. 26.45(c) Actual relative availability of DBE's

Determine the base figure for the relative availability of DBEs. The base figure for the relative availability was calculated as follows:

Method: Use DBE Directories and Census Bureau Data

NAICS	Type of Work	Total DBE's	Total All Firms
541330	Engineering	11	395
238990	Seal Coat	2	382
237310	Painting	3	99
Total		16	876

Divide the total number of DBE's by the total number of All Firms = base figure for each contract.

$$15/834=1.8\%$$

Base figure = 1.8% of all firms ready, willing and able.

The data source or demonstrable evidence used to derive the numerator was:

<https://itd.dbesystem.com/?TN=itd>

The data source or demonstrable evidence used to derive the denominator was:
<http://factfinder.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t>

Step 2. 26.45(d): Adjustments to Step 1 base figure.

After calculating a base figure of the relative availability of DBEs, evidence was examined to determine what adjustment (if any) was needed to the base figure in order to arrive at the overall goal.

Past History Participation

Other data used to determine the adjustment to the base figure was the median of historical DBE accomplishments as follows:

There is not enough historical DBE data to reference to make an adjustment to the Step 1 base figure; therefore, the Airport Authority is adopting its Step 1 base figure as its overall goal for this three-year goal period.

Disparity Study

The Idaho Transportation Department is currently working on a Disparity Study; however, the data was not compiled prior to submitting the goal so it will not be used to make an adjustment to the Step 1 base figure.

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation. 26.51(b) (1-9)

The recipient will meet the maximum feasible portion of its overall goal by using RN means of facilitating DBE participation.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;

The recipient estimates that in meeting its overall goal 1.8%, it will obtain 1.8% from RN participation and 0.0% through RC measures.

Show how you calculated each portion. Add a narrative of the basis of the estimated breakout of Race and Gender Neutral (RN) and Race and Gender Conscious (RC) DBE participation for example:

This breakout is based on:

- The City of Driggs, ID expects to obtain DBE participation through a subcontract on a prime contract that does not carry a DBE goal. This DBE is expected to accomplish the entire 1.8% goal. Therefore, we are applying the entire 1.8% goal to race-neutral participation.

The City of Driggs, ID will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation (see Section 26.51(f)) and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to, the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a

DBE goal, DBE participation on a prime contract exceeding a contract goal and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

PUBLIC PARTICIPATION

Consultation: Section 26.45(g)(1).

In establishing the overall goal, the City of Driggs, ID provided for consultation and publication. This included consultation with minority, women's and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the City of Driggs, ID's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange (e.g., a face-to-face meeting, video conference, teleconference) with as many interested stakeholders as possible focused on obtaining information relevant to the City of Driggs, ID's goal setting process, and it occurred before we were required to submit our goal methodology to the operating administration for review pursuant to paragraph (f) of this section. Notwithstanding paragraph (f)(4) of this section, we will not implement our proposed goal until we have complied with this requirement.

Suggested language to use:

The City of Driggs, ID submits its overall DBE three-year goal to DOT on August 1 as required by the set schedule.

Before establishing the overall goal, the City of Driggs, ID consulted with Idaho State University, Idaho Transportation Department, and the Teton Valley Chamber of Commerce, without limiting consultation to these persons or groups, to obtain information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the City of Driggs, ID efforts to establish a level playing field for the participation of DBEs

Following the consultation, we published a notice of the proposed overall goal on <http://www.driggsidaho.org/driggs-reed-memorial-airport>, informing the public that the proposed goal and its rationale are available for inspection during normal business hours at the City Hall for 30 days following the date of the notice, and informing the public that the City of Driggs, ID and DOT will accept comments on the goals for 30 days from the date of the notice

No comments have been received.

Public Notice Language:

PUBLIC NOTICE

The City of Driggs, ID hereby announces its fiscal years 2018 through 2020 goal of 1.8% for Disadvantaged Business Enterprise (DBE) airport construction Contracts. The proposed goals and rationale are available for inspection between 8:30 a.m. and 5:00 p.m., Monday through Thursday and 8:30 a.m. and 1:00 p.m. on Friday at City Hall, 60 South Main Street, Driggs, Idaho for 30 days from the date of this publication.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

Chris Schuehler
City of Driggs
P.O. Box 146
(208) 354-2362
(208) 354-8522
airport@driggsidaho.org

Contract Goals

The City of Driggs, ID will use contract goals to meet any portion of the overall goal that the recipient does not project being able to meet using RN means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of the recipient's overall goal that is not projected to be met through the use of RN means.

The City of Driggs, ID will establish contract goals only on those DOT-assisted contracts that have subcontracting possibilities. It need not establish a contract goal on every such contract, and the size of the contract goals will be adapted to the circumstances of each such contract (e.g., type and location of work and availability of DBE's to perform the particular type of work).

We will express our contract goals as a percentage of the Federal share of a DOT-assisted contract.

Attachment 5-1 Consultation

Two weeks prior to the teleconference an email was sent out advertising the teleconference to Bruce King (ITD), Brian McDermott (Chamber of Commerce & Teton Valley Business Development Center), and Frosty Wilson (IFU – Idaho Small Business Development Center) with directions to forward it to any other interested parties.

In addition, an advertisement was posted on <http://www.driggsidaho.org/driggs-reed-memorial-airport> stating the teleconference would be hosted on 10/3/17 where any interested parties were invited to call in between 10AM-10:30AM.

Attendees: None