



'The Heart of Teton Valley'
Inc. 1910

City of Driggs

Driggs Reed Memorial Airport

AIRPORT BOARD MEETING

February 11, 2019

6PM

City Center, 60 N. Main
Council Chambers

MEMBERS PRESENT: Ash Alexander, Tim Riley, Jim Jackson and Don Mosely, Stephen Zollinger via telephone

The meeting was called to order at 6:07 pm and a quorum was established.

CONSENT AGENDA:

Approval of Minutes from January 8, 2019
Treasurer's Report

Jim Jackson requested an update on the box plow which has been in for repairs for several months. The plow has been sent in twice and sent back both times because the repairs weren't complete. Dave Franklin with Teton Aviation is working to make sure that the repairs are done correctly before we are invoiced.

Jim Jackson made a motion to approve the Consent Agenda and Tim Mosely seconded. The motion passed unanimously

THROUGH THE FENCE REQUEST - CONTINUED DISCUSSION

Mr. Kenneth McCune is requesting TTF access to the Flying T subdivision whose road accesses the airport runway. Mr. McCune's son owns Lot 10 in the Flying Saddle Subdivision. The Board postponed taking action at the last meeting until they could receive guidance from the City's Legal Counsel. Stephen Zollinger confirmed that lots 3 through 11 of the Flying Saddle Subdivision had a permanent easement through the Flying T Subdivision for access to the Airport Runway. The Flying Saddle Subdivision is across the street (Rodeo Drive) from the Flying T, so there is a concern as to how the aircraft would legally access the Flying T across the public drive. Stephen Zollinger stated that the City would require that the TTF applicant would have to demonstrate legal access across a public road. This may entail providing a design that would include equipment with automated fixtures to allow for aircraft crossings. Mr. McCune's son was present at the meeting and noted the requirements that the Stephen Zollinger suggested. The Board did not take action to approve the TTF. The Board recommended the applicant present a legal access proposal before they addressed approving the TTF.

SURPLUS AIRPORT LOADER - Jeffery Hogan

Jay Mazalewski who is the Director of Public Works for the City and the City Engineer has requested shared use of the Airport Loader which was funded by an FAA grant. This is a continuation of a discussion held at the last Board Meeting on January 8th. At that time the Board voted to table the motion until we had more information as to FAA requirements of Federally funded equipment.

Jeffery Hogan has inquired through several avenues of the FAA how the mutual use of FAA funded equipment might work. The FAA representatives communicated that there are no exceptions for shared equipment which has been funded by the FAA. The only avenue for this use would be if the equipment were surplus at market value and the funds reimbursed to the FAA or if it has surpassed its useful life.

Ash Alexander made a motion to recommend denial of the request to share the Loader with the City based on the fact that this would be a violation of FAA regulations. Jim Jackson seconded the motion and it passed unanimously.

MASTER PLAN UPDATE – Tony Davis / JVIation

Tony Davis is the Planning Lead and representative from JVIation for the Master Plan project. Tony presented a summary of the Master Plan process and the progress to date. The first phase of The Plan includes completing an inventory of existing conditions including facilities, number and type of based aircraft, and an outreach program which continues through the 12-20 month development of the plan. Tony advised that they expect the completion of the Master Plan in approximately 18 months. The majority of the data collection has been completed and the outreach program which includes distributing survey's and conducting meetings with the Project Advisory Committee, is in place.

Tony discussed the results of the Crosswind Survey which indicated that the Driggs Airport may likely be eligible for funding by the FAA for a crosswind runway.

The remaining projects for completing the plan include providing aviation forecasts, determining future facility requirements, and an Airport Layout Plan. Tony will keep the Board updated as the plan progresses.

ADS-B SENSORS UPDATE – Jeffery Hogan

Jeffery Hogan and Lori Kyle attended a Go-To meeting with the sales representative for the ADS-B tracking system. The demonstration was impressive. The equipment has the ability to identify aircraft location, aircraft identification and aircraft type & model. Although the equipment can provide extensive data, the Board felt that the \$3000 installation expense probably cannot be justified at this point in time. The equipment may be purchased by the State and could be monitored by the Board and JVIation for future use. Teton Aviation may find the equipment useful in the future as well, but Peter Kline, manager of Teton Aviation, stated that they were satisfied with the ADS counter that is currently in place. The existing equipment has proven to be effective and is going to be upgraded by the supplier to work in winter conditions. The Board decided not to take any action toward purchasing the ADS-B system at this time.

PERIMETER FENCING – KEY ACCESS UPDATE – Jeffery Hogan

Jeffery Hogan and Lori Kyle reviewed the Scope of Work for the Perimeter Fencing with Steve Engbrecht at the FAA in a Go-To Session. As part of the Scope of Work, we discussed funding, engineering oversight, project schedule and project close-out requirements. Jeffery and his co-workers at JVIation are reviewing the software that may be appropriate for the gate security. They will also look at the capabilities of adding cameras at some gate locations. Overall, the project is on track and Jeffery would like to be prepared to commence work in the Spring.

Through The Fence (TTF) Maintenance Fees – Continued Discussion - Tim Riley, Don Mosely (Maintenance Fee Sub-Committee)

Tim Riley reviewed the telephone conversation he and Lori had earlier with City Counsel, Stephen Zollinger. Stephen agreed that it would be in the City and Board's best interests to bring the TTF Access charges in line with the Ground Lease charges and eliminate the maintenance fee. It is stated in FAA regulations that TTF leaseholders are to pay the same amount as Ground leaseholders. Stephen said that this would not have to go through the Public Hearing Process as it was not an actual fee that was being increased, but both charges are for leases to use the City Airport. There was discussion as to how

to address the changes in the current fiscal year. It was determined that the majority of the ground lease holders will benefit from the change.

A hangar owner was present at the meeting and expressed disapproval to any changes.

The TTF lease holders initially may have a higher expense than they do currently, however, they would still be paying less than if they had been assessed the additional maintenance fee which the Ground Lessees or currently paying. The goal of the new assessment schedule is to provide transparency to all airport users and assess the annual increases based on the actual expenses rather than a CPI increase.

Ash Alexander made a motion to proceed with the new lease – assessment schedule. Tim Riley seconded the motion. Three members voted in favor of the motion. Jim Jackson voted against the motion.

Executive Session: Ash Alexander made a motion to go into Executive Session pursuant to Idaho Code 74-206 regarding Land Acquisition, Don seconded the motion. Ash Alexander, aye, Don Mosely, aye, Jim Jackson, aye, Tim Riley aye. The Board went into Executive Session at 7:15pm.

The Board came out of Executive Session at 7:38pm.

Jim Jackson made a motion to approve the continuation of negotiations for purchase of the parcels discussed in executive session. Don Mosely seconded the motion. The motion was approved unanimously

Motion to Adjourn

Ash Alexander made a motion to adjourn and Don Mosely seconded the motion. The motion was approved unanimously.

The meeting was adjourned at 7:43pm

Respectfully submitted,

Lori Kyle
Administrative Coordinator
Driggs Reed Memorial Airport