



*'The Heart of Teton Valley'*  
Inc. 1910

# City of Driggs

## Driggs Reed Memorial Airport

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### **AIRPORT BOARD MEETING**

**December 11, 2018**

**5PM**

**City Hall Council Chambers**

**Members Present:** Chris Schuehler, Tim Riley, Jim Jackson and Don Mosely

The meeting was called to order at 5:02 pm and a quorum was established.

**Chris welcomed new Board Member, Tim Riley**

**Consent Agenda:**

Approval of Minutes from November 13, 2018  
Treasurer's Report

**Jim Jackson made a motion to approve the Consent Agenda and Don Mosely seconded. The motion passed unanimously**

**Airport ADS-B Sensors – Jeffery Hogan.**

Jeffery introduced Craig Sparks from JVIation who is in attendance at the meeting. Jeffery explained that the installation of the sensors at the airport would include a \$3000 set up fee for the hardware and the antennae and \$150 + month for reports. The reports document the number of operations, type of aircraft etc. If we would like to pursue we can arrange a meeting with their representative. This company has contracted with other states. It may be a good idea to touch base with the State Aeronautic Board and team with them which may offset some of the costs. The positives about the tracking system are that you can track operations when the FBO shuts down. The system can identify tail numbers which could be helpful when dealing with noise complaints. It may be beneficial to work with Teton Aviation to see if they are interested in accessing the data. The system will only work with aircraft equipped with ASB systems. ASB will be required on all aircraft that utilize controlled airspace in 2020. Jeffery suggested we attend a "go to" meeting with the representative to get more information. We can ask for sample reports. Would the data provided be worth the expense?

**Perimeter Fencing (Airport Gate Security) – Jeffery Hogan**

Jeffery shared a map that showed the proposed fence which is 35ft off the frontage road. It is 20 feet off from any structures which is required by the FAA. Karen Friedlander who is in attendance from the Mustang Ranch Subdivision expressed concern that the location of the fence would not be in keeping with the Covenants. Jeffery asked Karen to send him a copy of the Covenants. JVIation will work with Mustang Ranch to accommodate their CC&R's. Jeffery relayed that there is no intended use for the property purchased by the City in Mustang Ranch at this time. The gate can be installed by the pad so that it can be accessed by mowers and snow removal equipment from the taxiway.

### **Board Meeting Day**

Don asked at the last meeting if the Board would consider moving the meeting date to Monday evenings at 6pm. Lori stated that the meeting date has to be approved by City Council and then there is a 30 day waiting period. So, the first meeting date on Monday would take place on February 11<sup>th</sup>.

**Don made the motion to move the Airport Board Meeting date to the 2<sup>nd</sup> Monday of the month at 6pm. Jim seconded the motion. The motion was approved anonymously.**

### **Through The Fence (TTF) Maintenance Fees**

Lori inserted portions of TTF agreements and Ground Leases in the Board Packets that could support charging maintenance fees for TTF hangar owners. Chris suggested that all lot owners should be assessed a maintenance fee whether or not they have a hangar on their lot or not. Jim stated that the care of the airport is a direct reflection on the value of the TTF owner's lots. Ground lease maintenance fees includes plowing, and the maintenance of the airport lighting and weather systems. Currently, the plowing in some of the TTF subdivisions is being done by Teton Aviation with City equipment at no charge to the subdivisions. We are looking at coming up with a fee schedule for TTF as well as implementing fees for lot owners who are TTF regardless of whether they have a structure or not.

The Driggs Fly In Parkway does not have their own security system which is included in the TTF Agreement which should be addressed.

It was decided that we should form a committee to evaluate and restructure the fees. Don Mosely and Tim Riley volunteered to be on the Committee and work with Carol to assist them in understanding the current structure.

**Executive Session:** There was no reason to go into Executive Session at this meeting.

### **Motion to Adjourn**

**Jim Jackson made a motion to adjourn and Don Mosely seconded the motion. The motion was approved unanimously.**

The meeting was adjourned at 6:09pm

Respectfully submitted,

Lori Kyle  
Administrative Coordinator  
Driggs Reed Memorial Airport